

CARLTON cum WILLINGHAM PARISH COUNCIL

Minutes of the Meeting of the Parish Council held On Thursday 8 February 2024

Present: - Kate Homan (Chair), Paul Archer, Robert Foster, Polly Fenwick, Henry Batchelor - County Councillor, Geoff Harvey - District Councillor
Edith Osborn - Clerk

1 Apologies:

There were apologies from Kat Jones, Nicki Whetstone
A quorum was present.

2 Minutes of the Meeting held on 9 November 2023

The minutes of the meeting held on 9 November 2023 were reviewed. Robert Foster proposed that they be accepted and Paul Archer seconded the motion.

3 Declarations of Interest

No councillor had any new interests to declare.

4 Open forum for public participation

There were no members of the public in attendance.

5 District councillor's report

Henry Batchelor reported on the following:

- Civil parking enforcement has been taken over from the Police by the combined Cambridgeshire County Council and South Cambridgeshire District Council. If there is an issue in the village, a traffic warden can be requested to attend to deal with the issue.
- CCC will be raising their budget for next year to the maximum allowed of 4.99%. There will also be an increase of £5 for SCDC from each household.
- CCC have introduced a specific scheme to allow speed limits of 20mph on some streets. They are also taking a more relaxed approach in decision making when applications for reduced speed limits are submitted.

6 District Councillor's report

Geoff Harvey commented as follows:

- He noted that there are grants for home energy incentives available which can be accessed on the SCDC website.
- He referred to Mr Gove's 2040 vision for the Cambridge area. Mr Gove has not advised where the necessary water will come from to support the new house building. The process for progressing the vision will be advised in the second quarter of the year.

The councillors were asked about the flooding issues outside the Old Rose & Crown and at Sipsey Bridge. It seems that there has been no drainage of water down through the farmland from Brinkley Road since the land was sold.

Cllr Batchelor confirmed that the LHI bid will be decided in March and noted that the current bid fell into the complex category.

The councillors then left the meeting.

7 Administration

7.1 Councillor vacancy

This vacancy has still to be filled.

7.2 Risk assessment

The draft Risk Assessment was reviewed.

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Kate Homan proposed that the Risk Assessment be approved and Robert Foster seconded the proposal.

7.3 Internal Control Review 2024

The papers were reviewed. The bank statements were checked by Robert Foster. Kate Homan proposed that the Internal Control Review for 2024 be approved and Paul Archer seconded the proposal.

7.4 Parish Council website

Polly Fenwick confirmed she had updated the website for the latest Village Voice. Robert Foster agreed to provide drawings of the village emblem for the website.

7.5 Defibrillator cascade list

The Chair advised that there were three spaces on the cascade list to be filled. She agreed to contact the village to request volunteers and also to organise training for them.

7.6 Broadband champion

Kat Jones had advised the Chair that she could not carry on with this responsibility. This item will be postponed and discussed at the next meeting.

The Chair noted that there will be a Joint Parish Forum on 28 March and she would circulate the email.

8 Finance

8.1 Payments proposed for authorisation were:

8.1.1 St Peter's Church	£ 199.22
8.1.2 Clerk's salary	£
8.1.3 Clerk's expenses	£ 7.50

Kate Homan proposed that the above payments be approved and Polly Fenwick seconded the proposal.

The Clerk's salary was reviewed and it was agreed to increase the salary to SCP12 on NALC's National Salary Award. Kate Homan proposed the increase and Robert Foster seconded the proposal

8.2 Receipts, payments and reconciliation as at 31 January 2024

The Clerk advised that there is £11.05 remaining from the donations from residents for a community bench still in the accounts. The Chair advised that she had received an email from Josephine regarding making an application for a Community Chest Grant to purchase two further benches for the parish and therefore the balance of monies could be used then.

Paul Archer proposed that an application for such a grant be made and Robert Foster seconded the proposal.

Kate Homan proposed that the accounts as at 31 January 2024 be approved and Paul Archer seconded the proposal.

9 Planning.

9.1 22/03497/OUT land to south of Willingham Green Road

Outline planning approval for four houses has been given.

9.2 24/00252/FUL 2 bedroom dwelling on land adjacent to Pond Cottage

After some discussion, everyone agreed to support this application. Kate Homan proposed that the application be supported and Polly Fenwick seconded the proposal.

10 Environmental

10.1 LHI applications

The application to reduce the speed limit through Carlton which has been approved is waiting to start. Notification of road closures while the work is being carried out has already been publicised. Polly Fenwick had noted that the sign on Carlton Green Road should be moved closer to the road as she wanted to grow a hedge along that

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verge but wanted the sign to remain visible. She agreed to contact CCC regarding moving the sign.

A decision on the LHI application for Willingham Green will be made in March.

Robert Foster was thanked for gathering the information together and preparing and submitting the application.

10.2 Road surface flooding issues

Robert Foster advised that the D'Abo Estate are still waiting for Highways to confirm that the proposals for the ditch clearance can go ahead. He had been following up the flooding issues with Highways but no response as yet.

10.3 Footpaths/Road surfaces/drains/gulleys

It was noted that the brambles are growing over the byroad again. It had been arranged that Charles Fenwick would clear the brambles as soon as he was able.

10.4 Climate Change issues

Kate Homan mentioned that there had been a film screening in Sawston of 'Pure Clear Water' and it was being shown in other villages such as Gt Wilbraham and was worth watching. She has been approached by a Carlton resident about working with other local villages to try and arrange screenings and she has written to other parish councils to establish whether there is interest in this. The Parish Council

Environmental group has discussed ideas for worthwhile projects and Kate Homan is also investigating with local parish councils whether there is interest in jointly running Repair Cafes which would be supported by Cambridge Carbon Footprint.

There is a national repair day in October which may be a good date around which to organise these.

Another project under consideration is restoring the pond at the top of the byroad and whether a grant application for funding for this is feasible.

10.5 Parking in the village

Polly Fenwick had noticed cars parking on the verge outside the Church and proposed positioning a No Parking sign on the grass. Kate Homan will check if the verge is owned by the Church or CCC.

10 General observations or matters for consideration at the next meeting

None

11 Parish Meeting Agenda – items to be included

None.

The next Parish Council Meeting will be held on Thursday 9 May 2024 at 7.30pm.

The Meeting closed at 10.01pm.