

CARLTON cum WILLINGHAM PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

8 May 2025

St Peter's Church at 7.15pm

AGENDA

1. Apologies
2. Declarations of Interest
3. Administration
 - 3.1 Election of Chairman ALL
 - 3.2 Election of Vice Chairman ALL
 - 3.3 Confirmation of Clerk as Responsible Financial Officer ALL
 - 3.4 Co-option of councillors ALL
 - 3.5 Lloyds Bank account fees ALL
 - 3.6 Bank signatories ALL
 - 3.7 Village Voice contribution ALL
 - 3.8 Amendment to Internal Control Review 2025 ALL
 - 3.9 Clerk and Chair Email addresses ALL
4. Minutes of meeting held on 13 February 2025 and Planning Committee meeting held on 1 April 2025 and matters arising Chair
5. Open forum for public participation
6. Finance
 - 6.1 Payment authorisation Chair
 - 6.1.1 Mrs Roberts chq 492 £ 162.99
 - 6.1.2 Mrs Roberts chq 493 £ 12.75
 - 6.1.3 CAPALC £ 224.82
 - 6.1.4 Community Heartbeat Trust £ 120.00
 - 6.1.5 Marilyn Field £ 25.00
 - 6.1.6 J Dockerill £ 40.00
 - 6.1.7 McGregor Services £ 240.00
 - 6.1.8 Clerk's expenses £ 12.77
 - 6.1.9 Business Services at CAS £ 325.67
 - 6.2. Receipts, payments and reconciliation. Year end 2024/25 as attached EO
 - 6.3 Annual Return for the year ended 31 March 2025 ALL
 - 6.3.1 Approval of the Annual Governance Statements ALL
 - 6.3.2 Consideration of the Accounting Statements ALL
 - 6.3.3 Approval of the Accounting Statements ALL
 - 6.3.4 Internal audit EO
 - 6.3.5 Certificate of Exemption from external audit ALL
 - 6.4 Receipts, payments and reconciliation as at 30 April 2025 EO

- 7. Planning
 - 7.1 25/00860/PIP Erection of 1 No. Rural worker's dwelling ALL
 - 7.2 Kingsway Solar Farm ALL

- 8. Environmental
 - 8.1 LHI application – Willingham Green update ALL
 - 8.2 Footpath – Bradley to Carlton ALL
 - 8.3 Footpaths and hedges ALL
 - 8.4 Tree Management Plan ALL
 - 8.5 Road surface flooding issues ALL
 - 8.6 Climate Change issues ALL
 - 8.7 BioDiversity ALL
 - 8.8 Wadlow Wind Farm Fund application – update ALL
 - 8.9 Electricity usage in the Church ALL

- 9. General observations or matters for consideration at the next meeting (formerly AOB) ALL

10. Proposed Meeting Dates

Parish Council Meeting dates 2025/26
Thursday 7 August 2025
Thursday 13 November 2025
Thursday 12 February 2026
Thursday 14 May 2026 A G M
Thursday 14 May 2026 Parish Meeting