

CARLTON cum WILLINGHAM PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

12 May 2026

St Peter's Church at 8pm

AGENDA

1. Apologies
2. Declarations of Interest
3. Administration
 - 3.1 Result of Elections ALL
 - 3.2 Election of Chairman ALL
 - 3.3 Election of Vice Chairman ALL
 - 3.4 Confirmation of Clerk as Responsible Financial Officer ALL
 - 3.5 Co-option of councillors ALL
 - 3.6 Lloyds Bank account signatories ALL
 - 3.7 Village Voice contribution ALL
4. Minutes of the meeting held on 10 February 2026 and the Extraordinary meeting held on 31 March 2026 and matters arising Chair
5. Open forum for public participation
6. Finance
 - 6.1 Payment authorisation Chair
 - 6.1.1 Community Heartbeat Trust chq 520 £ 120.00
 - 6.1.2 Marilyn Field chq 521 £ 25.00
 - 6.1.3 J Dockerill chq 522 £ 44.00
 - 6.1.4 McGregor Services chq 523 £ 252.00
 - 6.1.5 Business Services at CAS chq 524 £ 328.94
 - 6.1.6 Clerk's expenses £ 4.45
 - 6.2. Receipts, payments and reconciliation. Year end 2025/26 as attached EO
 - 6.3 Annual Return for the year ended 31 March 2026 ALL
 - 6.3.1 Approval of the Annual Governance Statements ALL
 - 6.3.2 Consideration of the Accounting Statements ALL
 - 6.3.3 Approval of the Accounting Statements ALL
 - 6.3.4 Internal audit EO
 - 6.3.5 Certificate of Exemption from external audit ALL
 - 6.4 Receipts, payments and reconciliation as at 30 April 2026 EO
7. Planning
 - 7.1 26/00075/HFUL Demolition of garage at Breydon ALL
 - 7.2 24/02823/CONDA Land south of WG Road - Church ALL
 - 7.3 25/03408/CONDA Land south of WG Road – Stud ALL
 - 7.4 Kingsway Solar Farm ALL

8. Environmental
 - 8.1 LHI application – Willingham Green update ALL
 - 8.2 Footpaths and hedges ALL
 - 8.3 Road surface flooding issues ALL
 - 8.4 Climate Change issues ALL
 - 8.5 BioDiversity ALL
9. District Councillor's report
10. County Councillor's report
11. General observations or matters for consideration at the next meeting (formerly AOB) ALL
12. Proposed Meeting Dates
 - Parish Council Meeting dates 2026/27
 - Tuesday 4 August 2026
 - Tuesday 10 November 2026
 - Tuesday 9 February 2027
 - Tuesday 11 May 2027 A G M
 - Tuesday 11 May 2027 Parish Meeting